



ओएनजीसी मंगलूर पेट्रोकेमिकल्स लिमिटेड  
**ONGC Mangalore Petrochemicals Limited**

(A Government of India Enterprise)

(A Subsidiary of Mangalore Refinery and Petrochemicals Limited)

CIN NO : U40107KA2006GOI041258 - MSEZ, Permude, Mangalore – 574 509

Phone:- 0824-287 2064/2058

Advertisement No. 09/2020

Date of opening of online application portal : **02/12/2020**

Last date for submission of online applications : **01/01/2021**

**Engagement of Graduate/Technician Apprentice Trainee as per the Apprentices Act, 1961/ Apprentices Amendment Act, 1973**

ONGC Mangalore Petrochemicals Limited (OMPL) is a Government of India Enterprise, jointly promoted by Oil and Natural Gas Corporation Limited (ONGC) and Mangalore Refinery and Petrochemicals Limited (MRPL) located strategically in MSEZ Mangalore, is engaged in the Aromatic business. This young company promises high growth potential in near future. It has already created brand position in the Global Market. With more than 1850 safe man days, it is one of the safest Petrochemical industries in India.

OMPL invites applications from Engineering graduates/Diploma holders passed out in the year 2018, 2019 and 2020 for engagement as Graduate Apprentice Trainee /Technician Apprentice Trainee for a period of one year as per the provisions of the Apprentices Act 1961/ Apprentices Amendment Act, 1973(as amended from time to time) which is as under:-

**Table 1**

<b>Graduate Apprentice Training</b>			
<b>Discipline</b>	<b>No. of Training Slots</b>	<b>Qualification</b>	<b>Stipend</b>
Chemical	8	Degree in Engineering in the respective discipline	Rs. 10,000 /- per month (inclusive of all)
Electrical / Electrical and Electronics	3		
Electronics & Communication / Electronics and Instrumentation / Instrumentation	2		
Mechanical	4		

<b>Technician Apprenticeship Training</b>			
<b>Discipline</b>	<b>No. of Training Slots</b>	<b>Qualification</b>	<b>Stipend</b>
Chemical	1	Diploma in Engineering in the respective discipline	Rs. 8,000 /- per month (inclusive of all)
Electrical / Electrical and Electronics	3		
Mechanical	4		

The number of training slots mentioned above is tentative and may increase or decrease at the discretion of Management.

I. RESERVATION OF TRAINING POSITIONS FOR RESERVED CATEGORIES

**Table 2**

<b>Graduate Apprentice Training</b>					
<b>Qualification</b>	<b>No. of training slots</b>	<b>Reserved for the Category</b>			
		<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>UR</b>
BE/B Tech - Chemical	8	1	1	2	4
BE/B Tech - Electrical / Electrical and Electronics	3	-	-	1	2
BE/B Tech - Electronics & Communication / Electronics and Instrumentation / Instrumentation	2	-	-	1	1
BE/B Tech - Mechanical	4	1	-	1	2
<b>Technician Apprenticeship Training</b>					
<b>Qualification</b>	<b>No. of training slots</b>	<b>Reserved for the Category</b>			
		<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>UR</b>
Diploma - Chemical	1	-	-	-	1
Diploma - Electrical / Electrical & Electronics	3	-	1	1	1
Diploma - Mechanical	4	1	-	1	2

Abbreviations Used: UR-Un reserved, OBC- Other Backward Class (Non-creamy layer), SC-Scheduled Caste, ST - Scheduled Tribes.

- a) The above posts are also suitable for Persons with Disability (PWD) category (Orthopedically Handicapped/Hearing Handicapped / Visually Handicapped -Low Vision) category having minimum disability of 40% as per rules.

- b) Only those candidates who have OBC (Non-creamy layer) certificate in the format prescribed by the Central Government (format available at OMPL website) can apply for post reserved for OBC. Other candidate in OBC category who does not fall in the Central list of OBCs can apply only for Un-reserved (UR) category posts and the candidates have to write the category as "UR" in the online application form. The candidates need to furnish their OBC certificate as per the format prescribed by Government of India and it must be issued in the financial year 2019-20 or later (issued after 01/04/2019).
- c) Caste Certificate and PWD Certificate: OBC/SC/ST/PWD candidates will have to upload scanned copy of their relevant caste /Disability certificates.
- d) The prescribed format of OBC/SC/ST/PWD certificate is available at "Join Us" page of [www.ompl.co.in](http://www.ompl.co.in).

## II. ELIGIBILITY REQUIREMENTS

- a) Candidates who have passed the qualifying examination in the year 2018, 2019 and 2020 only need to apply.
- b) Candidates who have completed and possess the essential qualification as on last date of submission of online application are only eligible to apply. Candidates who are appearing at the qualifying exam/awaiting result of qualifying exam/who do not have mark sheets and degree/diploma certificate (either provisional or final) are **NOT ELIGIBLE** for applying.
- c) Candidates who have been engaged previously as apprentice/are undergoing apprenticeship training at OMPL or elsewhere under the Apprentices Act, 1961/ Apprentices Amendment Act, 1973(as amended from time to time) are not eligible to apply.
- d) Candidates who have got more than one year of work experience are not eligible to apply.
- e) Candidates applying against Un-reserved training positions should have minimum 55% aggregate marks in the qualifying examination (Engineering Degree/Diploma). Candidates applying against training positions reserved for OBC (Non-Creamy Layer) should have minimum 45% aggregate marks in the qualifying examination (Engineering Degree/Diploma). Candidates belonging to Scheduled Caste (SC)/Scheduled Tribe (ST)/Persons with Disability (PWD) category should have minimum 40% aggregate marks in the qualifying examination (Engineering Degree/Diploma).
- f) In case CGPA/OGPA/Grade is awarded by university/institute, the equivalent percentage will be derived based on the formula provided by the University for converting the grade to percentage. If no formula is prescribed by the University, the equivalence in percentage of marks will be established by multiplying the CGPA/OGPA/Grade by a factor of 10 subject to the condition that the candidate has to submit documentary proof that the University does not have any formula for conversion of CGPA/OGPA/Grade to percentage. Relaxation in percentage of marks in the qualifying examination for SC/ST category is applicable only to the posts reserved for SC/ST as the case may be.

- g) Percentage of marks should be aggregate of all years/semesters i.e., total marks obtained over total maximum marks of all years/semesters without giving any weightage to any particular year/semester, irrespective of the method used by the University/Institution. Aggregate percentage of marks should not be rounded off (for example 54.99 % not be rounded off as 55 %)
- h) All the qualifications specified above should be recognized by Board of Technical Education / UGC/AICTE.

NOTE:

- a) CANDIDATES ARE REQUIRED TO SUBMIT THE ONLINE APPLICATION FORM ONLY ONCE. In case of multiple applications the candidature shall be summarily rejected.
- b) No printed / hard copy of the filled Application Form or any other supporting documents is to be sent before short-listing based on merit.

III. SELECTION PROCESS:

- a) Candidates will be short-listed based on percentage of marks obtained in the base qualification of Engineering/Diploma. The candidates will be listed in the descending order of their marks obtained in base qualification.
- b) The top candidates listed in each category of SC/ST/OBC/UR in the order of merit, ensuring the implementation of Government of India's guidelines on reservation etc.
- c) In case multiple candidates are having the same percentage of marks in base qualification, the date of birth of the candidate will be considered i.e. the candidate who is elder shall be considered.
- d) The shortlisted candidate shall submit the educational documents and caste certificate for verification through E-mail. In case, shortlisted candidate fail to submit documents within 7 days, due to any reason whatsoever, the next eligible candidate shall be considered based on merit in the descending order.
- e) After verification, engagement letter will be issued.
- f) In case, a candidate does not join the company within the stipulated period, due to any reason whatsoever, the next eligible candidate shall be considered for engagement based on merit in the descending order.
- g) The original documents shall be verified prior to joining. The list of documents and originals to be brought by the candidates for verification shall be intimated to the selected candidates

IV. GENERAL INFORMATION / INSTRUCTIONS:

- a) It is mandatory for all the candidates to upload their Photograph and Signatures as specified without any exception.
- b) Candidates should comply with additional instructions of OMPL, if any.
- c) No correspondence will be entertained about the outcome of the application, at any stage.

- d) Candidate must ensure to have fulfilled all the eligibility criteria specified in the advertisement as on last date of submission of online application. Candidates should satisfy themselves that they fulfill the required qualification and other eligibility criteria, before applying for the post. In case it is found that the information furnished by a candidate is false in any manner or has been deliberately suppressed, the candidature will be summarily rejected as and when it comes to the notice of the Management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished. The candidature would be rejected if found ineligible at any stage.
- e) Before registering/submitting applications on the website, the candidates should follow the instructions given in advertisement/website and possess the following:-
1. Valid E-Mail ID and Mobile No:- The E-Mail ID and Mobile No. entered in the Online Application Form should remain valid / active until the process is completed. No change in the Email ID and Mobile No. will be allowed once submitted. The candidate himself/herself will be responsible for wrong or expired E-Mail ID & Mobile No.
  2. PHOTOGRAPH:- One recent color passport size photograph preferably with white background, not more than three months old is to be SCANNED AND UPLOADED in the space earmarked in the online application Form. Size of the file for photograph should be between 20kb-100kb.
  3. SIGNATURE:- Signature (Black ink) against white background is to be SCANNED and UPLOADED in the space earmarked in the Online Application Form and as per the guidelines given on website. Candidates must ensure that the signatures are identical throughout the process at all stages and/or places. If any variation is found between the signatures, the candidature is liable to be cancelled. Candidate is advised to confirm his/her uploaded signature is clearly visible/identifiable at the appropriate place. Size of file should be between 20kb-100kb.
  4. Caste Certificate and PWD Certificate: OBC/SC/ST/PWD candidates will have to upload scanned copy of their relevant caste /Disability certificates. The size of these scanned copies should be less than 1 MB and in pdf files only.
  5. Degree/diploma Certificate:- candidates will have to upload scanned copy of their degree/diploma Certificate. The size of this scanned copy should be less than 1 MB and in pdf files only.
- f) In case of any clarification during process, please email at [omplhr@omplindia.com](mailto:omplhr@omplindia.com). No other form of communication shall be entertained. However, pendency of any such query will not effect in extension of scheduled dates of the process.
- g) The decision of the Company in all matters relating to the conduct of examination and preparation of merit list will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

## V. OTHER TERMS AND CONDITIONS

- a) The engagement as apprentice will be purely for training for one year only and it will be terminated on completion of one year. The engagement as Apprentice is only temporary and shall not lead to absorption in the company. OMPL does not give any commitment on providing permanent/temporary employment to apprentices on successful completion of training period.
- b) The place of engagement as apprentice will be ONGC Mangalore Petrochemicals Limited (OMPL), Mangalore.
- c) Candidates selected as Apprentice shall be paid monthly stipend as mentioned in the above Table. No other payment shall be made to the apprentice. The apprentices engaged shall have to make their own arrangement for stay/transport etc. during the period of engagement at OMPL.
- d) The number of training slots mentioned above and the reservation for various categories are provisional and may increase /decrease at the discretion of Management and in compliance with Presidential Directives on reservation at the time of engagement. Depending on the requirement, the Management reserves the right to curtail/enlarge the number of training slots or cancel/restrict the engagement process, if need so arises, without any further notice and without assigning any reasons thereof.
- e) The engagement will be governed by the Apprentices Act, 1961/Apprentices Amendment Act, 1973(as amended from time to time).
- f) The candidates may note that the engagement as Apprentice is subject to registration from Board of Apprenticeship Training, Chennai.

## VI. HOW TO APPLY

Steps for Applying:

- a) A candidate fulfilling the eligibility criteria shall log on to "Join us" page of [www.ompl.co.in](http://www.ompl.co.in) and click on the link "Engagement of Apprentice: Advt.No.09/2020". No other means/mode of application will be accepted.
- b) Before filling the application online, candidate has to ensure that he/she is fulfilling the advertised specifications by reading the detailed advertisement available on the link "Detailed advertisement- Advt.No.09/2020"
- c) If the candidate is fulfilling the advertised specifications, then he/she can click the link "Registration Form for Graduate Apprentice Trainee" for graduate apprentices and "Registration Form for Technician Apprentice Trainee" for Technician apprentices and fill the details in the respective fields.
- d) Candidate will have to fill the requisite information like Candidate's Name, Gender, Date of Birth, Category, whether Person with Disability, Discipline, Educational Qualification, E-mail Id, Mobile Number, Communication Address, Declaration, etc. On submission of details, Candidate will be prompted to check the filled details and fill/make corrections if any, otherwise to SUBMIT his/her final data.

- e) Photograph and Signature is to be up-loaded as per instructions given on the website in the link "Guidelines for scanning the Photograph, Signature, Caste Certificate and PWD Certificate". There will be separate links for uploading Photograph, Signature, Caste Certificate and PWD Certificate & Education certificate. Click on the respective link "Upload Photograph, Signature, Caste Certificate, and PWD Certificate".

Recent passport size color photograph (within 3 months), preferably with white background, must be used. Size of the file for photograph should be between 20kb-100kb. For signature the candidate has to sign on white paper with Black Ink pen. Size of file should be between 20kb-100kb.

Candidates belonging to reserved categories (SC/ST/OBC-Non creamy layer/PWD) has to scan and upload the relevant Certificate issued by the prescribed authority. In case of failure of uploading the relevant certificate/document, the candidature will not be accepted. The prescribed format of SC/ST/OBC-Non creamy layer/PWD certificate is available at "Join us" page of [www.ompl.co.in](http://www.ompl.co.in). The size of these scanned copies should be less than 1 MB and in pdf files only.

Candidates will have to upload scanned copy of their degree/diploma Certificate. The size of this scanned copy should be less than 1 MB and in pdf files only

Online Application Form will not be Accepted/Registered unless the candidate uploads his/her photograph, signature and certificate/document (if applicable) as specified.

After uploading, Candidates have to preview the uploaded images. Here the candidate is advised to see that, his/her uploaded photograph is clearly visible/identifiable in the appropriate row and the specimen signature is also visible in appropriate space. If for any reason uploaded images are not up to the mark then the candidate can upload these images again by following the same procedure. In no case these spaces should be swapped. If the candidate is satisfied with the uploaded images, he/she may proceed further.

- f) Submission of Application:
- The candidate may review all the filled information before clicking on the declaration.
  - If a candidate finds that all the filled information are correct then he/she can select the declaration and click on final SUBMIT button given on page, otherwise EDIT the information filled by him/her.
  - **The candidate should cross check all the details filled in the Online Application, before finally submitting the same, as no correction will be possible later.**
  - Once a candidate clicks on SUBMIT button a Registered Application Form will be generated having unique Registration Number. Candidates are

advised to take a print of the Registered Application Form for their records and future reference.

- Candidates will get a Registration Number as confirmation through E-mail. Thus the process for registration of Candidates gets completed.

<b>SCHEDULE</b>		
1.	Submission of Online Application Form will commence from	<b>02/12/2020 at 10.00 Hrs (IST)</b>
2.	Last Date for Online Application	<b>01/01/2021 till 23:59 Hrs (IST)</b>

Note: Corrigendum or Addendum to this advertisement, if any, shall be published only on the OMPL website. Candidates may keep in touch through the website <https://ompl.co.in/> for regular updates.

IN ORDER TO AVOID LAST MINUTE RUSH, THE CANDIDATES ARE ADVISED TO APPLY EARLY ENOUGH. OMPL WILL NOT BE RESPONSIBLE FOR NETWORK PROBLEMS OR ANY OTHER PROBLEM IN SUBMISSION OF ONLINE APPLICATION.

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